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## Office Memorandum

**Subject:** Observance of Vigilance Awareness campaign 2024 (16<sup>th</sup> August – 15<sup>th</sup> November 2024)-reg.

The Central Vigilance Commission has decided that the Vigilance Awareness Week 2024 would be observed from 28<sup>th</sup> October – 03<sup>rd</sup> November 2024 with the theme **Culture of Integrity for Nation's Prosperity** (सत्यनिष्ठा की संस्कृति से राष्ट्र की समृद्धि)". As a prelude to vigilance awareness week 2024, CVC has desired that all organization may undertake a three-month campaign (16<sup>th</sup> August – 15<sup>th</sup> November 2024) with the Preventive Vigilance measures for "Dynamic Digital Presence" field.

CPWD websites and applications are administered by the designated administrators who are the competent rule making authorities of their units. The few such units are mentioned:

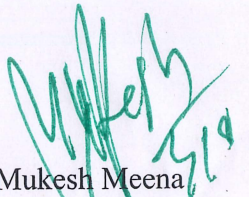
1. HR Units: HR related matters.
2. CSQ unit: Contract/ Manuals /Quality related matters.
3. Tech & PR unit: Owner of the official CPWD page.
4. Training unit: Training related matters.
5. Works unit: For monitoring all the constructions and maintenance works.
6. Vigilance unit: For all the vigilance matters.
7. e-Governance unit (Webmaster): For Development and incorporating all the inputs conveyed by various units' heads.

In this behalf, it has been directed by the competent authority that the following actions must be taken on priority basis by the designated administrators:

1. During the campaign period, all designated administrators of respective units will make all efforts to update/modify/remove obsolete contents on its website. The inputs on the CPWD websites and / or applications shall be conveyed to DDG(ERP) who is the webmaster to update the websites and applications.
2. During the campaign period, all designated administrators of respective units shall identify such areas / activities / features which can be brought on the existing website. The inputs on the CPWD websites and / or applications shall be conveyed to DDG(ERP).
3. All the designated administrators are directed for visiting the website on "quarterly basis" and provide inputs to the DDG(ERP) (Webmaster) with due approval for modification / deletion / updation on the websites.

Review meetings shall also be taken up on time to time by the competent authority.

This issues with the approval of DG, CPWD.

  
Mukesh Meena  
DDG(ERP)

To,  
All Concerned Designated Administrators through CPWD website