



भारत सरकार

उप महा निदेशक (माँ सं- I) कार्यालय

महा निदेशालय

केंद्रीय लोक निर्माण विभाग

निर्माण भवन, नई दिल्ली – 110 011.

दूरभाष : 011-23062674, ईमेल: delddghq.cpwd@nic.in

No. 11/5/2023-EC.VII 1508(E)

Dated: 26.09.2024

कार्यालय ज्ञापन

Sub: Observance of Vigilance Awareness Week 2024 (16th August – 15th November, 2024) – reg.

- Ref: (i) Vigilance unit Letter No. 21/9/2024-VSI/2770, dt. 23.09.2024.
(ii) Vigilance unit Letter No. 21/9/2024-VSI/2245, dt. 05.08.2024.
(iii) Vigilance unit Letter No. 21/9/2024-VSI, dated 29.08.2024.
(iv) This office OM No. 11/07/2024-EC.VII/155, dated 30.08.2024.

Please refer to the above-mentioned Letter/s on the subject cited above. Vigilance unit has requested to submit the interim reports of all fortnights from 16th August to 15th November, 2024, to Vigilance unit for onward submission of consolidated report to CVC.

In this context, fortnightly reports are to be submitted by all ADGs/SDGs/DDG(ERP)/SE(RTI), compiled at their level. However, Vigilance unit has informed that many regions have not submitted fortnightly report of 1st fortnight and 2nd fortnight i.e. from 16th August to 31st August, 2024 and 1st September to 15th September 2024, that too either blank or incomplete.

Hence, it is again requested that duly complete fortnightly reports, as per the directions contained in this office OM dated 30.08.2024 (referred above), may be sent to the Vigilance unit alongwith a copy to this office at email IDs delddghq.cpwd@nic.in, deldiradmn2.cpwd@nic.in, Nilanjan.karmakar@gov.in & soec7cpwd@gmail.com.

Encls: As above.

Ula
26/09/2024
(विनायक राय)

उप महा निदेशक (माँ सं-I)

To,

1. JS & CVO, CPWD - for information.
2. All SDGs/ADGs/ADG(Trg)/SE(RTI), CPWD - alongwith copy of vigilance unit letters dt. 23.9.24 & this office OM dated 30.08.2024 for sending report on training programme of workshop.
3. DDG(ERP), CPWD - for sending report as per OM dt. 30.08.2024.
4. CE(CSQ) Civil, CPWD - for sending report as per OM dt. 30.08.2024.
5. DA.II, CPWD - for follow up & necessary action.

No. 21/9/2024-VSI | 2770
Government of India



Office of JS & CVO
Vigilance Unit, CPWD
Nirman Bhawan, New Delhi-110011

Dated: 23.09.2024

To

✓ The Special Director General (HQ)
CPWD, Nirman Bhawan
New Delhi-110011.

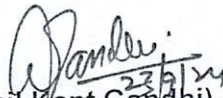
Sub.: Observance of Vigilance Awareness Week 2024 - reg.
Ref.: This office letter No. 21/9/2024-VSI dated 05.08.2024 and 29.08.2024.

With reference to the subject matter cited above vide which it was requested to submit the interim reports in prescribed format for the active participation during the campaign and action taken on above focus areas during each fortnight but the interim report of 1st fortnight and 2nd fortnight i.e. from 16th August to 31st August 2024 and 1st September to 15th September 2024 have been received from only few of the offices and that too are either blank or incomplete.

It is therefore, once again requested to submit the interim reports of all fortnight from 16th August to 15th November 2024 to this office on timely.

This issues with the approval of JS & CVO, CPWD.

Encl.: As above.


(Anil Kant Gandhi)
Executive Engineer HQ
Vigilance Unit, CPWD
Room No.130, A-Wing
Nirman Bhawan, New Delhi-110011

DDG (HR.) I, II, (Peris), ERP


24/9

SDG (HQ) CPWD

DA-2

Urgent





Office of JS & CVO
Vigilance Unit, CPWD
Nirman Bhawan, New Delhi-110011

Dated: 05.08.2024

To

The Special Director General (HQ)
CPWD, Nirman Bhawan
New Delhi-110011

Sub.: Observance of Vigilance Awareness Week 2024 - reg.
Ref.: CVC Circular No. 08/08/2024 dated 01.08.2024.

The above circular No. 08/08/24 issued vide letter No. 024/VGL/081/36147 dated 01.08.2024 (copy enclosed) has been received from CVC regarding observance of Vigilance Awareness Week, 2024 (VAW) from **28th October 2024 to 3rd November 2024** in CPWD. The theme of VAW-2024 is "**Culture of Integrity for Nations's Prosperity**", the Hindi version of which is "**सत्यनिष्ठा की संस्कृति से राष्ट्र की समृद्धि**".

As a prelude to Vigilance Awareness Week 2024, the Commission has desired that all organizations may undertake a **three months campaign (16th August 2024 (Friday) to 15th November, 2024 (Friday))** with the following Preventive Vigilance Measures as focus areas: -

- Capacity Building Programs.
- Identification and implementation of Systemic Improvement Measures.
- Updation of Circulars / Guidelines / Manuals.
- Disposal of complaints received before 30.06.2024
- Dynamic Digital Presence.

The Commission has further desired to ensure active participation during the campaign and an action taken report in this regard in the prescribed format **Annexure – "A"** by 30th November 2024.

In this regard, the active participation during the campaign and submit interim reports in prescribed format of action taken on above focus areas during each fortnight as under:

Submission of interim reports by	3 rd September, 2024 (fortnight: 16 th August to 31 st August, 2024).
	18 th September, 2024 (fortnight: 1 st September to 15 th September, 2024).
	3 rd October, 2024 (fortnight: 16 th September to 30 th September, 2024).
	18 th October, 2024 (fortnight: 1 st October to 15 th October, 2024).
	3 rd November, 2024 (fortnight: 16 th October to 31 st October, 2024).
	18 th November, 2024 (fortnight: 1 st November to 15 th November, 2024).

No. 21/9/2024-VSI/2489
Government of India



Office of JS & CVO
Vigilance Unit, CPWD
Nirman Bhawan, New Delhi-110011

Dated: 29.08.2024

To

The Special Director General (HQ)
CPWD, Nirman Bhawan
New Delhi-110011

Sub.: Observance of Vigilance Awareness Week 2024 - reg.

Ref.: (1) CVC Circular No. 08/08/2024 dated 01.08.2024.

(2) This office letter dated 05.08.2024.

(3) Discussion held in the chamber of SDG(HQ) on 28.08.2024..

The above circular No. 08/08/24 issued vide letter No. 024/VGL/081/36147 dated 01.08.2024 (copy enclosed) has been received from CVC regarding observance of Vigilance Awareness Week, 2024 (VAW) from 28th October 2024 to 3rd November 2024 in CPWD. The theme of VAW-2024 is "Culture of Integrity for Nations's Prosperity", the Hindi version of which is "सत्यनिष्ठा की संस्कृति से राष्ट्र की समृद्धि".

As a prelude to Vigilance Awareness Week 2024, the Commission has desired that all organizations may undertake a **three months campaign (16th August 2024 (Friday) to 15th November, 2024 (Friday))** with the following Preventive Vigilance Measures as focus areas:

- 1) Capacity Building Programs.
- 2) Identification and implementation of Systemic Improvement Measures.
- 3) Updation of Circulars / Guidelines / Manuals.
- 4) Disposal of complaints received before 30.06.2024.
- 5) Dynamic Digital Presence.

Further, to discuss the preparedness of the CVOs / organizations regarding the implementation of the 05 Preventive Vigilance measures as focus areas for Vigilance Awareness Week 2024, a review meeting was held in the Commission on 27.08.2024.

As a result of above review meeting held in the commission and discussion held as per reference (3) above, following initiatives/ measures may also be taken up by the CPWD Directorate to strengthen the focused areas notified by the commission:

1. Capacity Building Programs:

For capacity building, NCA-Ghaziabad has already planned & scheduled 18 (Eighteen) Nos. refresher training programs (8 Nos. as per Annual Trg. Calendar + 10 Nos. newly planned) during the campaign period (16.08.2024 to 15.11.2024) on the topics decided by the commission as given here under:

- i) Ethics and governance.
- ii) Conduct Rules.
- iii) Systems and Procedures of the organization.
- iv) Cyber hygiene and security.
- v) Procurement.

In this regard, it has been emphasized that RTIs (Regional Training Institutes) located at New Delhi, Kolkata, Mumbai & Chennai under respective SDGs may organize 05 to 06 refresher training programs on the identified topics as above during the campaign period for Group B & C officials.

Further, 01 to 02 refresher training programs/ workshops may be organized at every ADG/ SDG office location on the identified topics.

In all of the above refresher training programs/ workshops, preference may be given to nomination of young officers/ officials. Photographs of all such events shall be accompanied with the fortnightly reports invariably.

(Action By: SDGs/ ADGs & SE-RTIs)

2. Identification and implementation of Systemic Improvement Measures:

In order to facilitate field executives of the level of the level of SEs / CEs / ADGs / SDGs for submitting/ suggesting systemic improvements to the CPWD Directorate, an online feature/ module could be created in ERP/ PIMS.

(Action By: DDG-ERP)

Necessary instructions to be issued by the CPWD Directorate to all SEs / CEs / ADGs / SDGs level officers for suggesting systemic improvements to the Directorate online through ERP/ PIMS or otherwise latest by 15.09.2024 for review and incorporate changes/ modifications thereafter in guidelines/ rules/ manuals etc. within the campaign period.

(Action By: SEs / CEs / ADGs / SDGs and concern units of CPWD Directorate)

3. Up-dation of Circulars/ Guidelines/Manuals:

It is emphasized by the commission that particular Manual/ SOP/ GCC etc. which is/ are targeted to be updated during the campaign period need to be identified well in advance, so that same can be updated well within the campaign period.

(Action By: Concern units of the Directorate)

4. Dynamic Digital Presence:

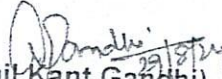
In addition, SSL (Secure Sockets Layer) Certificates which authenticates a websites identity and enables an encrypted connection could be implemented for all the websites for enhancing the security on yearly basis, implementation of GIGW (Guidelines for Indian Government Websites) version 3.0 could also be taken up with NIC during the campaign period.

Further, During the campaign period, detail instructions regarding responsibilities of administrator regarding the modules managed by them shall be issued by the webmaster

clearly indicating the Do's & Don't and also address the issue of regularly visiting the website and providing inputs/ feedback to the webmaster.

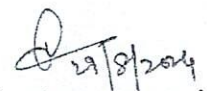
(Action By: DDG-ERP)

This issues with the approval of JS & CVO, CPWD.


(Anil Kant Gandhi)
Executive Engineer (HQ)
of

Copy to:

Director General CPWD, Nirman Bhawan, New Delhi: For kind information please.


Executive Engineer (HQ)
of

Nirman Bhavan, New Delhi-110011
Dated the 30th August, 2024

OFFICE MEMORANDUM

Subject: Observance of Vigilance Awareness Week 2024-reg.

Ref.: (1) CVC Circular No. 08/08/2024 dated 01.08.2024.

(2) This office O.M dated 21.08.2024

The undersigned is directed to refer this directorate's O.M of even number dated 30.08.2024 (copy enclosed) and circulate herewith the letter no. 21/9/2024-VSI/2484 dated 29.08.2024 (copy enclosed) received from Office of JS & CVO on the above-mentioned subject for strictly adhering to the instructions contained therein.

2. The Vigilance Awareness Week, 2024 (VAW) will be observed from 28th October 2024 to 3rd November 2024 in CPWD. As a prelude to Vigilance Awareness Week 2024, CVC has desired all organizations may undertake a three month campaign (16th August 2024 (Friday) to 15th November, 2024 (Friday)) with the following Preventive Measures as focus areas :-

- a. Capacity Building Programs
- b. Identification and implementation of Systemic Improvement Measures
- c. Updation of Circulars/Guidelines/Manuals
- d. Disposal of complaints received before 30.06.2024
- e. Dynamic Digital Presence

2. The following initiatives/ measures are being notified by the Vigilance Unit, CPWD that may be taken up to strengthen the above-mentioned focus areas:

1. Capacity Building Programs:

For capacity building, NCA-Ghaziabad has already planned & scheduled 18 (Eighteen) Nos. refresher training programs (8 Nos. as per Annual Trg. Calendar + 10 Nos. newly planned) during the campaign period (16.08.2024 to 15.11.2024) on the topics decided by the commission as given here under:

- I. Ethics and governance.
- II. Conduct Rules.
- III. Systems and Procedures of the organization
- IV. Procurement.

In this regard, it has been emphasized that RTIs (Regional Training Institutes) located at New Delhi, Kolkata, Mumbai & Chennai under respective SDGs may

organize 05 to 06 refresher training programs on the identified topics as above during the campaign period for Group B & C officials.

Further, 01 to 02 refresher training programs/ workshops may be organized at every ADG/SDG office location on the identified topics.

In all of the above refresher training programs/ workshops, preference may be given to nomination of young officers/ officials. Photographs of all such events shall be accompanied with the fortnightly reports invariably.

(Action By: SDGs/ ADGs & SE-RTIs)

2. Identification and implementation of Systemic Improvement Measures:

In order to facilitate field executives of the level of the level of SEs / CEs / ADGs / SDGs for submitting/ suggesting systemic improvements to the CPWD Directorate, an online feature/ module could be created in ERP/ PIMS.

(Action By: DDG-ERP)

Necessary instructions to be issued by the CPWD Directorate to all SEs / CEs / ADGs / SDGs level officers for suggesting systemic improvements to the Directorate online through ERP/ PIMS or otherwise latest by 15.09.2024 for review and incorporate changes/ modifications thereafter in guidelines/ rules/ manuals etc. within the campaign period.

(Action By: SEs / CEs / ADGs / SDGs and concern units of CPWD Directorate)

3. Up-dation of Circulars/ Guidelines/Manuals:

It is emphasized by the commission that particular Manual/ SOP/ GCC etc. which is/ are targeted to be updated during the campaign period need to be identified well in advance, so that same can be updated well within the campaign period.

(Action By: Concern units of the Directorate/ Specifically ADG(Tech)/CE(CSQ)C)

4. Dynamic Digital Presence:

In addition, SSL (Secure Sockets Layer) Certificates which authenticates a websites identity and enables an encrypted connection could be implemented for all the websites for enhancing the security on yearly basis, implementation of GIGW (Guidelines for Indian Government Websites version 3.0 could also be taken up with NIC during the campaign period.


Further, During the campaign period, detail instructions regarding responsibilities of administrator regarding the modules managed by them shall be issued by the webmaster clearly indicating the Do's & Don't and also address the issue of regularly visiting the website and providing inputs/ feedback to the webmaster.

(Action By: DDG-ERP)

3. Further, the Action Plan for observance of Vigilance Awareness Week may be sent by all SDGs/ ADGs/ ADG(Tech)/ CE(CSQ)C/ DDG(ERP)/ SE,RTIs at js-cvo.cpwd@nic.in & soec7cpwd@gmail.com latest by 10.09.2024.

4. Also, it is requested to ensure the active participation during the campaign and the compliance report of Action plan are to be sent each fortnight in the Prescribed format Annexure "A" attached with this office O.M dated 21.08.2024 (copy enclosed).

Encl: As above.


(Nilanjan Karmakar)
Deputy Director (Admn-VI)

To

1. All SDGs/ ADGs/ ADG(Tech)/ CE(CSQ)C/ DDG(ERP)/ SE, RTIs, CPWD
2. JS & CVO, CPWD, Nirman Bhawan, New Delhi.