



**URGENT**

भारत सरकार

उप महा निदेशक (माँ सं- I) कार्यालय

महा निदेशालय

केंद्रीय लोक निर्माण विभाग

निर्माण भवन, नई दिल्ली – 110 011.

दूरभाष : 011-23062674, ईमेल: [delddghq.cpwd@nic.in](mailto:delddghq.cpwd@nic.in)

No. 11/5/2023-EC.VII | 44

Dated: 09.10.2023

### **कार्यालय ज्ञापन**

**Sub: Observance of Vigilance Awareness Week 2023 – reg.**

**Ref: (i) CVC Circular No. 06/08/2023, dt. 06.07.2023.**

**(ii) This office OM No. 11/5/2023-EC.VII, dt. 16.08.2023.**

**(iii) This office OM No. 11/5/2023-EC.VII, dt. 17.08.2023, 14.09.2023 & 26.09.2023.**

This is in continuation of the above-referred office OMs dated 16.08.2023, 17.08.2023, 14.09.2023 & 26.09.2023 and CVC Circular dt. 06.07.2023, on the above subject.

As intimated earlier, that CVC has decided that as a prelude to Vigilance Awareness Week, 2023, all organizations may undertake a **three months campaign (16<sup>th</sup> August 2023 – 15<sup>th</sup> November, 2023)**, with the following Preventive Vigilance Measures as focus area :-

- a. Awareness building about Public Interest Disclosure and Protection of Informers(PIDPI) resolution.
- b. Capacity Building Programs.
- c. Identification and implementation of Systemic Improvement Measures.
- d. Leveraging of IT for complaint disposal.
- e. Updation of Circulars/Guidelines/Manuals.
- f. Disposal of complaints received before 30.06.2023.

In this regard, extensive training must be given to the officials in the following five thematic areas by Training Institute :-

- I. Role of IO/PO in conducting inquiries.
- II. Public procurement
- III. Ethics and governance
- IV. Systems and Procedures of the organization, and
- V. Cyber hygiene and security

During the 3-month campaign period, select officials (master trainers) may be trained extensively by experts in the field, and these officials may subsequently be utilized as resource persons for imparting in-house training.

Same as earlier, the report on the above activities has to be submitted on the next day of the fortnight at the Email IDs [delddghq.cpwd@nic.in](mailto:delddghq.cpwd@nic.in), [deldiradmn2.cpwd@nic.in](mailto:deldiradmn2.cpwd@nic.in), [Nilanjan.karmakar@gov.in](mailto:Nilanjan.karmakar@gov.in) & [soec7cpwd@gmail.com](mailto:soec7cpwd@gmail.com), duly compiled at ADG/SDG level, in the format, annexed herewith as "**Annexure-A**".

It is, therefore, again requested that the fortnightly report for the period 01.10.2023 to 15.10.2023, may be submitted **by 16<sup>th</sup> October, 2023, positively**, for onward submission to the Vigilance. The report should be compiled on ADG/SDG level and no individual office should send the report to this office.

Encls: As above.

(विनायक राय)

उप महा निदेशक (माँ सं- I)

Copy to:

ADG, CPWD Training Institute , Ghaziabad through CPWD Website.

W.Raj  
9/10/2023

**CAPACITY BUILDING**

Name of the Organization :

Reporting format for activities undertaken during campaign period (16<sup>th</sup> August, 2023 – 15<sup>th</sup> November, 2023) as a precursor to Vigilance Awareness Week, 2023

Sl.no.	Particular	Action taken by ADG/SDG
1.	Number of officials trained in ToT (Training of Trainers) capsule during the campaign period p. Procurement q. Ethics and governance, r. Systems and Procedures of the organization, and s. Cyber hygiene and security, t. IO/PO training	
2.	No. of other officials trained during the campaign period p. Procurement , q. Ethics and governance, r. Systems and Procedures of the organization, and s. Cyber hygiene and security, t. IO/PO training,	
3.	Brief details of training conducted during the campaign period	

NAME OF THE ADG/SDG  
SIGNATURE & SEAL OF ADG/SDG